
JOB ADVERT

Planning Engineer

Competitive Salary

Knutsford

Stopford are recruiting for a Planning Engineer to join the team to work with highly skilled professionals who are constantly striving to deliver excellence and best practice.

Stopford's business activities are at the forefront of the energy transition and together with our clients and partners, we are playing our part in tackling the biggest challenges of our time: Energy Security; Environmental Sustainability and Energy Affordability.

Reporting to the Projects Director, the Planning Engineer will be actively involved in the day to day delivery of allocated projects. The Planning Engineer will help to develop and monitor schedules and project progress control tools that meets Stopford Requirements, ensuring that all required reporting and administration deadlines are achieved.

You will be based at our head office in Knutsford with the opportunity for a flexible working schedule that allows for a hybrid and in office presence. There may be additional occasional travel required to site and client offices. This is a full-time permanent position.

Key Responsibilities include:

- Develop Project Network diagrams and host interactive planning sessions.
- Preparation of all levels of Project Schedule in Microsoft Project and Primavera P6 software including resource loaded.
- Monitoring and reporting of project progress and identification of slippage.
- Ensure project milestones are achieved.
- Review and where necessary challenge earned value reports from delivery team.
- Preparation of recovery plans in case of project slippage.
- Preparation of Change Notes and Incorporation of changes into schedule.
- Re-baselining of schedules.
- Production of weekly and monthly S Curves for incorporation into reports.
- Support Project Controls activities including cost control and forecasting.

Role requirements

You will be able to demonstrate:-

- Project planning / controls experience.
- Ideally educated to a higher level or equivalent in engineering discipline.
- Project experience in nuclear, oil and gas, petrochemicals, chemicals or renewable energy industries.
- Excellent computer literacy and knowledge of planning / project controls software. (Primavera P6 and MS Project)
- The ability to work with multiple discipline projects.
- Strong written and verbal communication skills.
- Excellent organisation, time management and decision making skills.

- Working knowledge of Office 365 including One Drive and Sharepoint with proficient use of Word and excel.
- Eligible to live and work in the UK (with no restrictions)
- Full UK/EEC driving licence

Security Clearance

The successful candidate must be able to achieve and maintain security clearance of at least Security Check level (SC clearance) for this role.

Benefits

Employment at Stopford brings many benefits including:

- Competitive salary
- Profit related bonus payment (10%)
- Pension (5% employer and 5% employee)
- 25 days holiday plus bank holidays
- Additional day off to celebrate your Birthday
- Private medical insurance (including dental and optical)
- Employee assistance programme
- Free on-site parking
- Reimbursement of professional membership fees
- Long service awards

Security Clearance

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Please go to our website for a full job description to familiarise yourself with all of the responsibilities, skills and experience required before you apply.

Please note that we do not accept applications from agencies, and you must be eligible to live and work in the UK (with no restrictions).

We look forward to receiving your CV for the post of Planning Engineer.

Closing date: 11 December 2024

Stopford reserves the right to bring forward the closing date if we receive a suitable number of quality applications from which to make a shortlist. Therefore, we would recommend that you apply as soon as possible.

Please note that due to the volume of applications we receive we are unfortunately not able to respond to each applicant. If you have not been called for interview within 3 weeks of the closing date, you should assume that on this occasion your application has been unsuccessful.

Job Description

Position: Planning Engineer

Group: Projects

Location: Knutsford, WA16 6LE

Ambition

Our ambition is to lead the way in engineering a sustainable world through the transition to a low carbon economy.

Values

Our values guide the way we carry out our everyday activities to achieve our ambition:

- Responsibility – Committed to ethical and responsible actions
- Innovation – Innovation to create sustainable value
- Unrivalled expertise – Delivering a world class service
- Inclusivity – Working together with mutual respect
- Sustainability – Awareness at every opportunity

Description

Reporting to the Projects Director and working with relevant Project Managers, the Planning Engineer shall be actively involved in the day-to-day delivery of allocated projects.

The Planning Engineer shall help to develop and monitor schedules and project progress control tools that meets Stopford requirements, ensuring that all required reporting and administration deadlines are achieved.

Planning Engineer Responsibilities:

- Develop Project Network diagrams and host interactive planning sessions.
- Preparation of all levels of Project Schedule in Microsoft Project and Primavera P6 software including resource loaded.
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Planning Engineer Requirements

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Company Wide Aspects

- Adhere to Stopford's Business Management System.
- Align with and promote Company Values and Vision.

Review

The above is not an exhaustive list of duties and you would be expected to perform different tasks/ role as and when required within the organisation and the overall business objectives of the organisation.